



**Chandler • Arizona**  
*Where Values Make The Difference*

## Area Plan Application

*If the property owner is not filing the application, please complete the attached letter authorizing an applicant or project representative to file the application.*

Project/Business Name		
Property Location/Address		City, State, Zip Code
Legal Description		Assessor's Parcel Number(s)
Brief Description of Area Plan or Area Plan Amendment		Gross Acreage
Property Owner(s)		Contact Person
Mailing Address		Phone Number
City, State, Zip Code		Fax Number
Applicant/Firm Name		Contact Person
Mailing Address		Phone Number
City, State, Zip Code		Fax Number
Signature of Property Owner or Representative		Date
<b>For City Use</b>		
Date Filed	Development No.	Case Planner

Mailing Address:  
P.O. Box 4008, MS 105  
Chandler, Arizona 85244-4008

**Planning and Development Department**  
**Current Planning Division**  
**215 E. Buffalo St., Chandler Arizona 85225**

Telephone: (480) 782-3000  
Fax: (480) 782-3075  
[www.chandleraz.gov](http://www.chandleraz.gov)

Form No.: UDM-113  
Rev. 12-19-06



# Area Plan Letter of Authorization

Please accept an application for an Area Plan for property located at:

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Assessor parcel number(s):

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Said property is owned by:

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who hereby authorizes me to file this application on his/her behalf.

I certify that the above information is correct, and that I am authorized to file an application on said property on behalf of the owner.

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Applicant Signature	Date
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Property Owner Signature	Date
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Property Owner Signature	Date
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Property Owner Signature	Date
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## Affidavit of Sign Posting

Application No. \_\_\_\_\_

Applicant Name \_\_\_\_\_

Project Name/Location \_\_\_\_\_

The applicant is required to post a 4-foot by 8-foot wooden sign or signs on the subject site a minimum of 30 calendar days prior to the first public hearing. One double-sided sign shall be placed perpendicular to each major street frontage, generally adjacent to the public right-of-way. The sign board needs to be orange with black lettering. The applicant shall submit a notarized affidavit stating the sign has been posted with accurate information and a photograph showing the sign(s) on the site. Please see the attached handout that contains the required specifications for the sign.

***Please note: It is the responsibility of the applicant to erect and maintain the sign on the subject property as well as maintain the current public hearing information on the sign until City Council has made its formal decision on the case. It is also the responsibility of the applicant to remove the sign after the final action is taken.***

I confirm that the site has been posted for the zoning case number above as required by the City of Chandler Planning and Development Department, and that I have submitted a picture of the sign(s).

\_\_\_\_\_  
Applicant/Representative Signature

\_\_\_\_\_  
Date

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

In witness whereof I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission expires on:

***Return the completed, notarized affidavit and picture(s) to the assigned case planner at least 30 days prior to the first public hearing.***

***CITY OF CHANDLER***  
**PUBLIC HEARING**

**PROPOSED:**

<b>LOCATION:</b>	<b>22 S. DELAWARE STREET</b>
<b>PLANNING COMMISSION:</b>	<b>, 5:30 P.M.</b>
<b>CITY COUNCIL:</b>	<b>, 7:00 P.M.</b>

**<http://zoningsigns.chandleraz.gov>**

**CONTACT: 480 782-**



## Area Plan/Area Plan Amendment Submittal Checklist

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- \_\_\_\_\_ Application
- \_\_\_\_\_ Letter of Authorization (if necessary)
- \_\_\_\_\_ Written narrative that describes the proposed area plan or area plan amendment. Discuss the existing and proposed land uses, acreage, densities, development plan, zoning history, land use compatibility, traffic circulation, and the like.
- \_\_\_\_\_ Application fee of \$500 for area plan or area plan amendment:
- \_\_\_\_\_ Affidavit of Sign Posting

**Two sets of 24" x 36" plans, and one 8 ½" x 11" or 11" x 17" copy of each of the following items. All plans must be drawn to scale. Note: The planner assigned to your project may ask you to submit these documents in booklets (typically 25 sets), and may require additional materials.**

- \_\_\_\_\_ Narrative
- \_\_\_\_\_ Aerial photo, in color
- \_\_\_\_\_ Existing area plan
- \_\_\_\_\_ Proposed area plan

**Please coordinate neighborhood meetings, notification requirements and other actions associated with the citizen review process with the designated planner for this case.**

**Refer to the City Code: [§35-2601.1](#)/[§35- 2602](#).**